

**City Board of Education
Washington Court House City Schools
Regular Monthly Board Meeting
Monday, April 23rd, 2018 at 7:00 p.m.**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday April 23, 2018 at 7:00 P.M. and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order by President Lynch. Josh Trimmer led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Chrisman
Mr. Copas
Mrs. Lynch
Mr. Teeters
Mr. Upthegrove

Others Present:

Tami Rose
Tracy Rose
Melissa Marsh
Trevor Patton
Lisa Robinson

APPROVAL OF MINUTES (Agenda Item 3)

The minutes of the March 19th, 2018 regular meeting and April 2, 2018 special meeting were included with the agenda.

President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2018- 34

Mr. Upthegrove moved to accept the approval of the minutes.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea (5 yeas)

President Lynch declared the motion carried.

ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA (Agenda Item 4)
 Added # 4 to Item 7B.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)
 None

PRESENTATIONS (Agenda Item 6)

- Student Recognitions
- 1. Spencer Minyo – Fayette County recipient of the Franklin B Walter All Scholastic Award
- 2. Arthur Call – Preschool student and author of his own book of poems
- 3. Joshua Trimmer – Appointment to West Point Military Academy
- “Pay It Forward Week” Taylor Smith shared the events of the week.

SUPERINTENDENT’S REPORT – Mr. Bailey (Agenda Item 7)

The Superintendent recommended the following personnel items for approval:

A. Job Description of Chief Operating Officer (Administrative)

B. Resignations:

1. Shanon Bartruff – Head varsity boys basketball coach
2. Lisa Hesson – Teacher at Washington Middle School, effective May 25, 2018
3. Leslie Teter – Game worker/management, effective April 11, 2018
4. Colt Harrington – Teacher at Washington High School, head varsity Boys track coach, effective August 1, 2018

C. Employment:

Classified

1. Erin Leisure – Substitute cook, effective April 23, 2018
2. Jenifer Knisley – Van driver and bus driver in training, effective April 12, 2018
3. Christine Haithcock – Van driver, effective April 3, 2018
4. Lexus Inlow – Substitute educational aide
5. Randy Elzey – Casual I
6. Joseph Woods – Substitute educational aide
7. Brandon Runk – Casual I
8. Mark Schwartz – Casual I
9. Tim Walters – Casual I
10. Chuck Williamson – Casual I

CERTIFIED ADMINISTRATIVE:

1. Jared Joseph - Tutor, effective April 3, 2018
 2. Corey Dye – Casual I
 3. John Enochs – Casual I
 4. Rick Foose – Casual I
 5. Louis Reid – Casual I
 6. Melissa Marsh – ED unit supervisor supplemental for 17/18
 7. Jeff Conroy – ED unit supervisor supplemental for 17/18
 8. Troy Montgomery – ED unit supervisor supplemental for 17/18
- D. Leave of Absence Unpaid:**
1. Lorelle Grooms – School psychologist, February 22, 2018 through March 16, 2018
- E. Non Acceptance of Contracts for 2017-2018:**
1. Christian Johnson – Casual I
 2. Melissa Penwell – Van driver
 3. Stacey Timmons – Sub custodian
 4. Alec Wayne – Casual I
 5. Shannon Williams – Sub educational aide
- F. Non-Renewal of Supplemental Contracts –Listing titled as Exhibit F of supplement contracts non- renewed for 2018-2019 school year.**
- G. Non-Renewal of Classified and As-Needed Annual Employment Contracts– Listing titled as Exhibit G of classified and as-needed annual employment contracts non-renewed for 2018-2019 school year.**

The Superintendent recommended the following instructional items:

- H. 8th Grade Trip to Washington DC – Jessica Schroeder, WMS Student Council**
Advisor is requesting approval of the 8th grade trip to Washington DC for the 2018-2019 school year. The dates are Wednesday, October 31, 2018- Friday, November 2, 2018 with 8 staff members accompanying approximately 80 students.
- I. International Student Trip – Ryan Day, American and European History teacher** is requesting approval for an international student trip to France and Italy for the summer of 2019. It will include comprehensive touring through his own travel company, There and Back Travel. His proposal includes itinerary, cost estimate, and travel details. Additionally, as directed by policy 9700, Mr. Day is requesting permission to hold fundraising opportunities in the buildings at announced times from October 2018 to May 2019 for the purpose of reducing travel costs of district students. Mr. Day takes full responsibility and acknowledges this fundraiser has no association with district funds or accounts.

The Superintendent recommended approval of the following operational items:

J. Rental and Facility Use Requests:

1. Kristin Preston, on behalf of the Fayette County Choral Society is requesting the use of Liberty Hall on Monday, May 28, 2018 and Thursday, May 31, 2018 for rehearsal and performance.
2. Jim Garland, representing the Cystic Fibrosis Foundation is requesting the use of McHenry Field to access the walking trail for the Great Strides Walk on May 12, 2018.
3. David Fox, is requesting the use of Washington Middle School cafeteria for a group gathering/meal on Saturday, April 14, 2018. The rental fee of \$150.00 has been paid.
4. Louis Reid, representing Excel Track Club is requesting the use of the track and field for their practices from April through July 2018 to include hosting a meet on June 14, 2018.
5. Matt Stanley, on behalf of the Fayette County Community Band is requesting the use of the WMS band room for practices from April through August 2018.

The Superintendent recommended approval of the following service items:

- K. Agreement with Southern Ohio Educational Service Center Governing Board for Services, effective July 1, 2018.
- L. Health Insurance Rates for FY19, effective July 1, 2018
- M. Agreements with Miami Valley Educational Computer Association for Services provided to include internet services, managed internal broadband services, support services, computer services, financial module, student information, gradebook, special services, INFOhio SIRSI, EMIS, DataMap, Virtual Classroom, effective July 1, 2018.

The Superintendent recommended approval of the following athletic items:

- N. Athletic Supplemental Contract Employment:
 1. Jessica Reid – Camera operator & setup personnel, timing support personnel, effective January 1, 2018
 2. Louis Reid – Camera operator & setup personnel, timing support personnel effective August 1, 2017
 3. Tom Renick – Game worker, game manager, effective August 1, 2017
 4. Tina Wilson – Game worker, game manager, game supervisor, effective July 1, 2018

Motion 2018-35

Mr. Copas moved to accept the Superintendent's Report A-N.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea (5 yeas)

President Lynch declared the motion carried.

TREASURER'S REPORT – Mrs. Mullins (Agenda Item 8)

A. The Treasurer recommended approval of the March 2018 financial reports as attached.

B. The Treasurer recommended the acceptance of the following donations:

1. \$20.00 – Miscellaneous – Boys Basketball Camp
2. \$100.00 – Mark Schwartz – Blue Lion Baseball Camp
3. \$100.00 – Fayette County Night Owls – 2018 Scholarship for 2018
4. \$250.00 – Greenview Pharmacy -Blue Lion Baseball Camp
5. \$250.00 – WCH Dairy Queen - Blue Lion Baseball Camp
6. \$250.00 – Wall DDS – Blue Lion Baseball Camp
7. \$250.00 – Gusweiler GM Toyota –Scholarship for 2018
8. \$400.00 – Halliday Lumber – Blue Lion Baseball Camp
9. \$1,000.00 – Max Wilson Memorial – Scholarship for 2018
10. \$3,000.00 – Good Hope Lions Club – 6 (\$500) Scholarships for 2018
11. \$12,000.00 – Katherine Parrett Trust – 4 (\$3,000) Scholarships for 2018

C. The Treasurer recommended the acceptance of the following funds:

1. \$19,164.29 – Auditor of State – Title IIA
2. \$56,572.28 – Auditor of State – Title I

D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of \$105,370.18 to Miami Valley Education Computer Association for internet services (E-rate).

Motion 2018-36

Mr. Chrisman moved to accept the Treasurer's Report A-D.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea (5 yeas)

President Lynch declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9) (No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

1. Donnie and Hannah Wilson addressed the board concerning a bullying issue at the high school.

OLD BUSINESS (Agenda Item 10)

None

New Business (Agenda Item 11)**A. Administrative Guidelines Inter-District Open Enrollment for Review****B. Policies for Review – The following policies are for review with a recommendation for approval at the May 21, 2018 meeting.**

- Policy 4121 Criminal History Record Check (revised)
- Policy 4162 Drug and Alcohol Testing of CDL License Holders (revised)
- Policy 5111 Eligibility of Resident/Nonresident Students (revised)
- Policy 5112 Entrance Requirements (revised)
- Policy 5136 Personal Communication Devices
- Policy 7540.05 District Issued Staff Email Accounts (revised)
- Policy 8400 School Safety (revised)
- Policy 8600.04 Bus Driver Certification (revised)
- Policy 9141 Business Advisory Council (revised)

C. 2018-2019 Contract Reviews–Contractual status and eligibility for certified and classified employees are for review with a recommendation for action at the May 21, 2018 meeting.**Certified: Contract Year Eligibility**

Cheri	Bailey	1 year
Paige	Bihl	1 year
Zach	Bloom	1 year
Kim	Bonnell	3 year
Rachel	Brobeck	3 year
Dana	Byrne	3 year
Wanda	Carter	3 year
Chris	Chambers	1 year
Heather	Clark	1 year
Randi	DeWees	3 year
Shannon	Drake	1 year
Marlin	Ellis	3 year
Kendra	Ely	3 year
Susan	Eubanks	3 year
Meg	Evans	1 year
Kimberly	Gepfrey	3 year
Michelle	Gernert	1 year
Sherri	Green	3 year
Lorelle	Grooms	1 year
Jessica	Haines	1 year

Angela	Haithcock	1 year
Jennifer	Hale	3 year
Erica	Halliday	3 year
Colt	Harrington	3 year
Anne	Hendricks	1 year
Stacey	Jenkins	3 year
Rebecca	Junewick	3 year
Dianne	Junk	1 year
Kay	Kimmet	Continuing
Molly	Kreager	3 year
Mickie	Landis	3 year
Sam	Leach	1 year
Kyle	Maust	1 year
Leanna	May	3 year
Chris	McAndrew	1 year
Nancy	McDermott	1 year
Matt	Melnek	3 year
Brooke	Mohr	3 year
Amanda	Murphy-Runk	3 year
Amanda	Patterson	3 year
Brett	Prince	3 year
Briana	Richardson	3 year
John	Ristau	1 year
Brandi	Runnels	3 year
Jaclyn	Schleppi	1 year
Cori	Shaw	1 year
Ryan	Sheets	1 year
Becky	Smith	3 year
Laura	Thompson	3 year
Leandra	Thompson	3 year
Natalie	Waddle	1 year
Nathan	Walters	3 year
Heather	Ward	3 year
Jenny	Woods	1 year

Classified – Eligible for 1 Year Contract

1	David	Alsop	Van Driver	Bus Driver in Training
2	Janet	Bick	Sub Secretary	
3	Roxann	Carter	Casual I	
4	Terry	Curry	Sub Custodian	
5	Beth	Day	Title 1 Coordinator	
6	Corey	Dye	Casual I	
7	Catrina	Eggleton	Sub Cook	
8	Randy	Elzey	Casual I	
9	John	Enochs	Casual I	
10	Kevin	Evans	Sub Secretary	Casual I
11	Jordan	Flowers	Casual I	
12	Rick	Foose	Casual I	
13	Dave	Fox	Sub Lunchroom Van Driver	Sub Custodian, Casual I
14	WillaDean	Free	Sub Cook	
15	Bob	Frost	Casual I	
16	Heather	Fryer	Sub Cook	
17	Bethany	Gratz	Van Driver	
18	Christine	Haithcock	Sub Cook	Van Driver
19	James	Hargo	Van Driver	
20	Stan	Helfrich	Casual I	
21	Jennifer	Knisley	Van Driver	Bus Driver in Training
22	Teresa	Knisley	Sub Secretary	
23	Erin	Leisure	Sub Cook	
24	Karen	Maxwell	Sub Cook	
25	Debbie	May	Van Driver	
26	Parish	McNeal	Sub Cook	Sub Custodian
27	Rodger	Mickle	Truant Officer	
28	Aaron	Morrison	Volunteer	
29	Diana	Mills	Van Driver	
30	Trevor	Mustain	Casual I	
31	Barbara	Pettiford	Sub Cook	
32	Sara	Pfeifer	Sub Secretary	
33	Frances	Quesinberry	Sub Cook	
34	Louis	Reid	Casual I	
35	Myrna	Reisinger	Casual II	Sub Secretary
36	Charles	Rickman	Van Driver	
37	Robin	Riley	Casual I	
38	Brandon	Runk	Casual I	
39	Lester	Sanders	Van Driver , Lunchroom Van Driver	Sub Custodian,

40	Mark	Schwartz	Casual I	
41	Katrina	Self	Van Driver	
42	Kurt	Semler	Sub Bus Driver	Van Driver
43	Teresa	Shoemaker	Sub Custodian	
44	Marisa	Smith	Casual I	
45	Jakob	Snyder	Casual I	
46	Scott	Snyder	Van Driver	
47	Matt	Stanley	Casual I	
48	Paula	Stepter	Sub Cook	
49	Ben	Streitenberger	Casual I	
50	Brady	Streitenberger	Casual I	
51	MaryKate	Van Dyke	Casual I	
52	Peggy	Vrettos	Sub Secretary	
53	Tim	Walters	Casual I	
54	Deborah	Ward	Sub Cook	Sub Custodian
55	Chuck	Williamson	Casual I	
56	Tiffany	Williamson	Sub Secretary	
57	Mariann	Wright	Sub Secretary	
58	Dixanna	Wyatt	Sub Cook	
59	Jennifer	Yunker	Sub Cook	Sub Custodian

ANNOUNCEMENTS (Agenda Item 12)

A. Kindergarten Registration -Kindergarten registration for the 2018-2019 school year will be Monday evening, May 14, 2018 from 4:00 p.m. to 6:00 p.m. in the cafeteria of Cherry Hill Primary School. Those who cannot come on Monday evening can come to the Cherry Hill office on Thursday, May 24, 2018 from 10:00 a.m. to 2:00 p.m. Children must be 5 years old by August 1st to register for kindergarten. Please bring the following documents to register your child: birth certificate, social security number, immunization record, verification of address and proof of custody, if applicable.

B. Inter-District Open Enrollment - Inter-district open enrollment applications for the 2018-2019 school year will be available beginning Tuesday, May 1 2018 at 7:30 AM through and including Thursday, May 31, 2018 at 4:30 PM. Applications must be picked

up and returned in person to the Education Service Center at 306 Highland Avenue. Under the inter-district open enrollment policy, students from any district in Ohio may be admitted to the Washington C.H. City Schools tuition free providing all guidelines are met.

Guidelines for open enrollment will be included with the application. Students now attending under open enrollment must re-apply each new school year.

EXECUTIVE SESSION (Agenda Item 13) The Board will enter into executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or student.

Motion 2018-37

Mr. Copas moved to enter into executive session.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea (5 yeas)

President Lynch declared the motion carried.

[The Board entered into executive session at 7:45 PM]

[The Board reentered regular session at 9:15 PM]

ADJOURNMENT (Agenda Item 14)

President Lynch asked for a motion to adjourn.

Motion 2018-38

Mr. Chrisman moved to adjourn.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; Mrs. Lynch, yea; Mr. Teeters, yea (5 yeas)

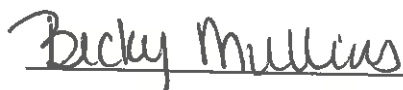
President Lynch declared the meeting adjourned

The meeting adjourned at 9:18PM

PRESIDENT

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TREASURER

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